

27/07/2018

## **Minutes of the meeting of IQAC in M P M M S N Trusts College, Shoranur**

The meeting of the IQAC in MPMM SN Trusts College, Shoranur took place in the Principal's chamber on 27/07/2018 at 1.30 pm.

### **Members of IQAC**

#### **Chairman**

Dr .M .K. Radhakrishnan (Principal)

#### **IQAC Co-ordinator**

Dr. Ajitha.K (Dept. of Chemistry)

#### **Administrative Officers**

Dr. A. I. Sakunthala (Associate Professor, Department of English)

Ms. Elwin Paul Konattu (Asst. Professor, Dept. of Commerce)

Dr . Rajesh.K.M (Assistant Professor, Department of Chemistry)

Ms. Thulasi.P.V (Assistant Professor, Department of Physics)

Dr. Beesa P.Bhaskar (Assistant Professor, Department of Malayalam)

Ms Arathy K D (Assistant Professor, Department of Mathematics)

Ms. Jiji.R (Assistant Professor, Department of Economics)

Mr. Sivasankaran (Head Accountant)

Mr. Sudheesh (Student Representative)

Mr.Unnikrishnan(Community Representative)

Mr R. Sunu ( Alumni Representative)

#### **Member from the Management**

Management Nominee: Mr. V.P. Chandran (Convener, Regional development Council)

#### **Agenda:**

1. To prepare and submit AQAR for the year 2017-18.
2. To decide the date for one day National seminar on Algebraic Description about AES.

3. To start certificate and add on courses in all departments for empowering the students.
4. To start courses under ASAP and to arrange classes under WWS and SSP programmes.
5. Any other matters.

**Decisions**

1. IQAC decided to file AQAR 2017-18
2. Decided to conduct one day National seminar on Algebraic Description about AES on 31<sup>st</sup> July.
3. IQAC discussed the syllabus and modules prepared by departments to conduct certificate and add on courses.
4. Decided to start skill based and value added courses under ASAP and departments.
5. Decided to start Scholar Support Programme for academically weak students and Walk With Scholar internal and External Mentoring classes for academically brilliant students.
6. Departments are requested to prepare an action plan for the year.

**14/09/2018**

**Minutes of the meeting of IQAC in M P M M S N Trusts College, Shoranur**

The meeting of the IQAC in MPMM SN Trusts College, Shoranur took place in the Principal's chamber on 14/09/2018 at 1.30 pm.

**Members of IQAC**

**Chairman**

Dr .M .K. Radhakrishnan ( Principal)

**IQAC Co-ordinator**

Dr. Ajitha.K (Dept. of Chemistry)

**Administrative Officers**

Dr. A.I.Sakunthala( Associate Professor, Department of English)

Ms. Elwin Paul Konattu (Asst. Professor, Dept. of Commerce)

Dr . Rajesh.K.M ( Assistant Professor, Department of Chemistry)

Ms. Thulasi.P.V ( Assistant Professor, Department of Physics)

Dr.BeesaP.Bhaskar(Assistant Professor, Department of Malayalam

Ms Arathy K D ( Assistant Professor, Department of Mathematics)

Ms. Jiji.R ( Assistant Professor, Department of Economics)

Mr. Sivasankaran ( Head Accountant)

Mr. Sudheesh (Student Representative)

Mr Unnikrishnan(Community Representative)

Mr R. Sunu ( Alumni Representative)

**Member from the Management**

Management Nominee: Mr. V.P. Chandran (Convener, Regional development Council)

**Agenda:**

1. To conduct a one day workshop on LED bulb lighting system by Dept. of Physics.
2. To conduct a one day seminar on Challenges and Opportunities in Chemistry.

3. To organize one day seminar on World Ozone Day.
4. To arrange an Investor Awareness Programme on Capital Market Awareness in association with Lotus Knowlwealth Pvt Ltd, Mumbai, knowledge partner of BSE-IPF.
5. To organize a power quiz in association with KSEB Officers Association

#### **Decisions**

1. Decided to conduct One Day Workshop by Dept. of Physics on LED bulb lighting system on 27<sup>th</sup> September.
2. Decided to conduct One Day Seminar on World Ozone Day on 18<sup>th</sup> September and One Day Seminar on Challenges and Opportunities in Chemistry on 19<sup>th</sup> September.
3. Decided to organize one day programme on Capital Market Awareness in association with Lotus Knowlwealth Pvt Ltd, Mumbai, knowledge partner of Bombay Stock Exchange-Investor Protection Fund
4. IQAC discussed the syllabus and modules prepared by departments to conduct certificate and add on courses.
5. Decided to organize a power quiz in association with KSEB Officers Association

04/12/2018

## **Minutes of the meeting of IQAC in M P M M S N Trusts College, Shoranur**

The meeting of the IQAC in MPMM SN Trusts College, Shoranur took place in the Principal's chamber on 04/12/2018 at 1.30 PM.

### **Members of IQAC**

#### **Chairman**

Dr M K Radhakrishnan ( Principal)

#### **IQAC Co-ordinator**

Ms. Elwin Paul Konattu ( Department of Commerce)

#### **Administrative Officers**

Dr. A.I. Sakunthala( Associate Professor, Department of English)

Dr . Rajesh. K.M ( Assistant Professor, Department of chemistry)

Ms. Thulasi. P.V ( Assistant Professor, Department of Physics)

Dr. Beesa P. Bhaskar ( Assistant Professor, Department of Malayalam)

Ms Rasmi.K ( Assistant Professor, Department of Mathematics)

Ms. Jiji.R ( Assistant Professor, Department of Economics)

Mr. Sivasankaran ( Head Accountant)

Mr. Sudheesh (Student representative)

Mr. Unnikrishnan(Community representative)

Mr R. Sunu ( Alumni Representative)

Management Nominee: Mr. V.P. Chandran (Convener, Regional development Council)

#### **Agenda:**

1. Reconstitution of IQAC committee.
2. To decide the dates for conducting KGSTEC sponsored workshop on Research Methodology, Writing Practices, Language and Soft Skills organized by Dept .of Chemistry.
3. To conduct a Two Day National Workshop and National B plan Championship of Dept. of Commerce in association with Makeintern and IIM Kozhikode.
4. Conducting Class PTA meetings.
5. Collection of feedback from students and parents.

6. Arts Day and A-zone Competition.
7. Discussion regarding AQAR 2017-18.
8. Any other matters.

The meeting was chaired by Dr. M.K. Radhakrishnan (Principal)

1. The meeting started at 1.30 pm with a silent prayer. The principal Dr. M. K. Radhakrishnan presided over the meeting.
2. The AQAR report for the year 2017-18 was discussed in the meeting and necessary clarifications were made
3. Since the IQAC co-ordinator Dr. Ajitha was transferred to SN College, Nattika, Ms. Elwin Paul Konattu was appointed as new IQAC co-ordinator with the following members

1. Dr. A.I. Sakunthala ( Associate Professor, Department of English)
2. Dr. Rajesh.K.M ( Assistant Professor, Department of chemistry)
3. Ms. Thulasi.P.V ( Assistant Professor, Department of physics)
4. Dr. Beesa P. Bhaskar ( Assistant Professor, Department of Malayalam)
5. Ms Rasmi.K ( Assistant Professor, Department of Mathematics)
6. Ms. Jiji.R ( Assistant Professor, Department of Economics)
7. Mr. Sivasankaran ( Head Accountant)
8. Mr. Sudheesh (Student Representative)
9. Mr. Unnikrishnan ( Community Representative)
10. Mr R. Sunu ( Alumni Representative)

4. The IQAC resolved to collect academic feedback from students and parents.
5. A student progression report should be collected from each department.
6. It is decided to conduct a Two Day National workshop and B-plan championship on 12<sup>th</sup> and 13<sup>th</sup> of December.
7. It is decided to conduct the KGSTEC sponsored workshop on Research Methodology, Writing Practices, Language and Soft Skills on February 6 and 7.
8. Decided to conduct class PTA meetings and discuss the results and performances.
9. Decided to conduct Arts Fest and host the zonal arts festival of University of Calicut 'A-zone' in a befitting manner

PRINCIPAL

18/03/2019

**Minutes of the meeting of IQAC in M P M M S N Trusts College, Shoranur**

The meeting of the IQAC in MPMM SN Trusts College, Shoranur took place in the Principal's chamber on 18/03/2019 at 9.30 AM.

**Members of IQAC**

**Chairman**

Dr M K Radhakrishnan ( Principal)

**IQAC Co-ordinator**

Elwin Paul Konattu ( Department of Commerce)

**Administrative Officers**

Dr. A.I.Sakunthala( Associate Professor, Department of English)

Dr . Rajesh.K.M ( Assistant Professor, Department of Chemistry)

Ms. Thulasi.P.V ( Assistant Professor, Department of Physics)

Dr. Beesa P.Bhaskar ( Assistant Professor, Department of Malayalam

Ms Arathy K D ( Assistant Professor, Department of Mathematics)

Ms.Jiji.R ( Assistant Professor, Department of Economics)

Mr. Sivasankaran ( Head Accountant)

Mr. Sudheesh (Student Representative)

Mr.Unnikrishnan(Community Representative)

Mr R. Sunu ( Alumni Representative)

**Member from the Management**

Management Nominee: Mr. V.P. Chandran (Convener, Regional development Council)

**Agenda:**

1. To conduct an IQAC Seminar on New NAAC Guidelines and SSR preparation
2. To analyse and evaluate the activities and programmes of departments and the training programmes, research activities and courses attended by teachers.
3. To discuss academic matters and tutorial report

**Decisions**

1. IQAC discussed the extension and research activities conducted in each departments and also the academic and research oriented performance of faculty members and suggested improvements.
2. IQAC discussed the tutorial and class PTA meeting reports of the tutors.
3. IQAC evaluated the multidisciplinary seminar series Seshat and congratulated the coordinator and faculty members on the success of the programme.
4. Dr. N. Sajan, the IQAC coordinator of SN College, Kannur explained the new guidelines of NAAC and SSR preparation to the staff members.



**27/03/2019**

**Minutes of the meeting of IQAC in M P M M S N Trusts College Shoranur**

The meeting of the IQAC in MPMM SN Trusts College, Shoranur took place in the Principal's chamber on 27/03/2019 at 1.30 pm.

**Members of IQAC**

**Chairman**

Dr M K Radhakrishnan ( Principal)

**IQAC Co-ordinator**

Ms. Elwin Paul Konattu ( Department of Commerce)

**Administrative Officers**

Dr. A.I.Sakunthala( Associate Professor, Department of English)

Dr . Rajesh.K.M ( Assistant Professor, Department of Chemistry)

Ms. Thulasi.P.V ( Assistant Professor, Department of Physics)

Dr. Beesa P.Bhaskar ( Assistant Professor, Department of Malayalam)

Ms Arathy K D ( Assistant Professor, Department of Mathematics)

Ms.Jiji.R ( Assistant Professor, Department of Economics)

Mr. Sivasankaran ( Head Accountant)

Mr. Sudheesh (Student Representative)

Mr.Unnikrishnan(Community Representative)

Mr R. Sunu ( Alumni Representative)

**Member from the Management**

Management Nominee: Mr.V.P.Chandran (Convener, Regional development Council)

**Agenda:**

1. To collect and discuss the annual report from clubs and departments.
2. To decide the date for one day workshop on Research Methodology and Academic Project Preparation for PG students.
3. Any other matters.

## **Decisions**

1. IQAC discussed the annual reports of the clubs, appreciated the activities done by NSS,NCC, Bhoomithrasena, ED Club, Women Cell etc and also the flood relief related works by our students and teachers.
2. Decided to conduct one day workshop on Research Methodology and Academic Project Preparation on 24/5/2019.
3. Allotted AQAR and SSR criteria work among teachers.