



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	M P M M S N TRUSTS COLLEGE
Name of the head of the Institution	Dr.A.I.Sakunthala
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04662220294
Mobile no.	9249593131
Registered Email	mpmmsncshr@gmail.com
Alternate Email	snsnriqac@gmail.com
Address	Shoranur-2, Palakkad Dist, Kerala
City/Town	Palakkad
State/UT	Kerala
Pincode	679122
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mrs.Elwin Paul Konattu
Phone no/Alternate Phone no.	04662220294
Mobile no.	9447822056
Registered Email	epksnc@gmail.com
Alternate Email	snsnshriqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sncshoranur.edu.in/images/AQAR-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sncshoranur.edu.in/Documents/AcademicCalendar2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	77.05	2006	21-May-2006	20-May-2011
2	B	2.7	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	26-Mar-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC organised seminar	18-Mar-2019	27

for familiarising the new NAAC guidelines among teachers	1	
Organised Multi disciplinary seminar series	04-Mar-2019 3	950
Two-day National workshop on International Finance organized in collaboration with IIM Kozhikode	12-Dec-2018 2	40
Workshop on research methodology, writing practices, Language and soft skills	06-Feb-2019 2	110
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.K.M.Rajesh	Student Project	KSCSTE(Kerala State Council for Science and Technology)	2018 365	10000
Mrs. Asa.P.S	Student Project	KSCSTE(Kerala State Council for Science and Technology)	2018 365	20000
Dr.Laxmi Priya.S	Student Project	KSCSTE(Kerala State Council for Science and Technology)	2018 365	10000
Department of Chemistry	National workshop	KSCSTE(Kerala State Council for Science and Technology)	2019 2	40000
Department of Chemistry	World Ozone Day	KSCSTE(Kerala State Council for Science and Technology)	2018 1	9000
Department of Mathematics	World Wetland Day	KSCSTE(Kerala State Council for Science and Technology)	2018 2	17300
Department Of Mathematics	National Mathematics Day Celebrations	KSCSTE(Kerala State Council for Science and Technology)	2018 2	10000
Department of	National	KSCSTE(Kerala	2018	10000

Physics	Science Day	State Council for Science and Technology)	1	
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
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Upload latest notification of formation of IQAC	View File
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10. Number of IQAC meetings held during the year :	5
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	View File
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted Seminars and workshops for faculty and student development 2. Organized personality and career development programmes for students 3. Motivated teachers to join Mooc/Swayam courses and training programmes and to apply for various research projects 4. Felicitated teachers and students on their academic achievements and created harmony among the staff members by arranging tours and recreational programmes 5. Initiated various community extension activities through departments and students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Promotion of research activity among teachers	Achieved
Plan community outreach programs department wise	Achieved
Conduct workshops and seminars based on IPR	Achieved
Support extension activities	Achieved
Convvene Add on /Diploma/ Certificate/ value added courses initiated by different departments.	Achieved

Promoting teachers and students to join online or MOOC course.	Achieved
Promoting students to apply for scholarships	Achieved
To start NET/JAM/ PSC coaching to students	Achieved
Orientation class on new guidelines of NAAC	Achieved
Conduct multi disciplinary seminars	Achieved
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	25-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	MPMM SN Trusts college has MIS modules to manage student details. The entire details are entered into the software eCollege solutions. This data is useful for getting a categorised list of students. eCollege solutions is a software developed for automating the student attendance. It facilitates to access the attendance information of a particular student in a particular class. The information is sorted by the operators, which will be provided by the teacher for a particular class. This software allows managing the admission and registration process of all the students along with storing their family details, previous schooling information, school transfer certificates and birth certificates with their photograph. Also, it can keep track of route details of a student parents contact details and guardian contact details. This software is used to store staff details along

with their family details, designation, and department and contact details. eCollege solutions generates accurate reports and in customize manner like in case we want to search for student according to roll number wise or by admission number etc. This software also provides a provision for sending SMS to guardian's mobile regarding general information, fees, attendance performance, daily reports. Whatsapp groups have also been created to ensure speedy dissemination of information among various clubs operating in the college. Teachers use googleclassrooms to disseminate information to the student community.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Action plan will assist success in curricular planning. With an aim to simplify the workload, an action plan is formed on the basis of university academic calendar. IQAC will check and approve the action plan submitted by each department along with necessary suggestions. Every department is responsible for conducting departmental meeting, preparation of their time table and portion division on the basis of workload of each faculty. Course orientation is the most necessary one for fresher students. At the very beginning of the first semester each and every department is offering an orientation on course outline. The session is very helpful to erase all confusions among students on their graduation Programme. College council is there to scrutinize the functioning of departments. Frequent meetings will conduct in departmental and in college level for evaluating the academic progress. College is conducting college wide internal exam to analyze the understanding level and performance of students. Continuous evaluation of students is made through assignments and seminars. ICT enabled presentations are done by students and it will help them to compete with technology. Presentations will help them to boost their confidence. After the evaluation and assessment, college council is there to collect the outcome from tutors and special coaching is provided for weaker students. At the very end of the academic year all HODs check the progress of the action plan which was prepared at the beginning of the academic year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
E-commerce		05/09/2018	30	Employability	Overall Skill Development
Technical Writing in LaTeX		08/10/2018	20	Employability	Technical Skill Development

Solid Waste Management	05/09/2018	20	Employability	Professional Skill development
Renewable Energy Technologies	05/09/2018	15	Employability	Professional Skill Development
Mathematica for Beginners	12/11/2018	15	Employability	Professional Skill Development
Gender Studies	01/11/2018	15	employability	Personality Development
English for Professional Success	11/10/2018	30	Employability	Personality Development
Integrated Course for IELTS	27/09/2018	50	Employability	Personality Development
Basic Accounting	05/09/2018	30	Entrepreneurship/Employability	Professional Development
Tally Accounting	05/10/2018	20	Entrepreneurship/Employability	Professional Development
GST	19/12/2018	20	Employability	Professional Development
Introduction to Python Programming	08/01/2019	15	Employability	Technical Skill Development
Agricultural Economics	08/10/2018	50	Employability	Overall Skill Development
Income Tax	12/11/2018	15	Employability	Professional Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	332	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
LED Based Lighting systems	27/09/2018	25
Flower making and Fabric painting	11/01/2019	15
Culinary Arts	16/10/2018	19
Professional Skills	01/01/2019	25
IT skills Development	01/01/2019	25
Vegetable printing	22/10/2018	12
Paper craft	04/10/2018	12
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Physics	40
BSc	Chemistry	43
BA	Economics	47
BCom	Finance	60
BBA	Finance	50
BA	Functional English	40
MSc	Physics	12
MSc	Mathematics	19
MSc	Chemistry	12
MCom	Finance	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is generally taken by all six departments offering UG and PG programmes. In the beginning of every academic year the feed back forms are distributed among stakeholders, collected back and analyzed. The feedback is taken with respect to four aspects namely student feed back on teacher's performance, student feedback on department performance, Parent's feedback on

curriculum, alumni feedback on academic atmosphere of institution. The collected forms are analyzed on a four point scale and the analysed reports are presented and discussed in IQAC meetings and rectification measurements are taken .For its effective implementation department level meetings are conducted and suitable actions are taken . The student feedback on teachers and department performance are taken from the following departments. 1. Department of English(UG and PG) 2. Department of Economics (UG) 3. Department of Chemistry (UG and PG) 4. Department of Mathematics (PG) 5. Department of Physics (UG and PG) 6. Department of Commerce and Management Studies (UG and PG)

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	50	2742	50
BA	Functional English	45	1772	44
BBA	Finance	50	2674	47
BCom	Finance	65	3626	65
BSc	Chemistry	42	3626	36
BSc	Physics	48	1582	42
MSc	Mathematics	20	256	15
MCom	Finance	23	711	21
MA	English	23	161	9
MSc	Chemistry	14	191	11

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	863	135	18	9	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
43	42	50	6	2	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENT MENTORING SYSTEM Mentoring system is a quite effective tool in an educational sector which enables constructive interaction, guidance and mentorship of the students by their teachers. It primarily focuses on student and faculty relationship. The vision of the Programme is to inculcate the right attitude from the beginning. In order to resolve day to day academic problems of the students, mentors are appointed for a batch of 15-25 students from their core subjects, and they will counsel the respective students once a week, to solve the problems come across during their course of study. This is a continuous process till the end of academic career of the student. During the last semester of study students are advised for higher studies along with proper career guidance. Mentors are actively involved in evaluating and sorting the performance of the students and concentrate on those who need their guidance. Function of the Cell

1. Inculcate the students discipline, punctuality and regularity
2. Enable the parents to know about the performance and regularity of their wards
3. Address conflicts in attitudes, habits and knowledge of students towards learning practices
4. Establish teacher-student relationship
5. Counseling student for solving their problem and provide confidence for their personal growth
6. Guiding students to choose right career path for job, higher studies, entrepreneurship etc.

Roles Responsibilities of the Mentors:

1. Regular interaction (weekly) with the mentees.
2. Identifying the strengths and weaknesses of the mentees.
3. Provide right direction to overcome weaknesses and strengthen positive attributes among mentees.
4. Communicate with fellow faculty and promote mentees at the time of difficulty/opportunity to help them to develop further in their areas of interest.
5. Prepare mentees to face challenges and achieve their personal and professional goals.
6. Develop among themselves a sense of social responsibility and moral values.
7. Interact with the parents regarding progress of the mentees.

The student mentoring system established in the college in the academic year 2018-19. Arathi K.D (Assistant Professor, Department of Mathematics) is the coordinator and all full time teachers are members of the Students mentoring cell.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
998	43	24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	43	0	16	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nithin Venugopal	Assistant Professor	Ph.D

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	CUCBCSS-BBA	VI	15/03/2019	06/05/2019
BA	CUCBCSS-FEN	VI	04/04/2019	16/05/2019
BA	CUCBCSS-ECO	VI	03/04/2019	16/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms Initiated on Continuous Internal Evaluation From 2015 onwards the college follows an evaluation system which is fundamentally based on the performance of the students inside the classroom. The internal marks of the students are prepared on the basis of the marks secured in three essential criteria class test/internal exams, assignment/seminar presentation and attendance. The marks for internal evaluation are 20 percent of the total marks of each paper. The internal evaluation is done by all individual faculty members and the mark lists are kept in the department. When the university opens the window for uploading the internal marks, the faculty members who are in charge of the internal evaluation upload the same online after circulating among the students to get signed by themselves. The grievances of the students are solved internally by the concerned teachers with the consultation of the head of the department and thus the tutors convince the students about their grading and marking system. In the next phase, the mark lists are verified by the respective heads of the departments and finally they are signed by the head of the institution. After taking the photocopy, the original hard copies are sent to the university. The same method is followed in both UG and PG departments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

ACADEMIC CALENDAR An academic calendar is a systematic tabulation of activities done in an institution whole year. At the beginning of academic year, in the month of June- July the university releases its academic calendar for both odd and even semester to ensure that the students get 90 working days in each semester. With the help of university calendar, Institution prepares a special calendar which is included with the dates of internal exams and various programmes like arts day, sports day, and various academic programmes. The academic calendar is prepared by Principal with HOD(s). At the beginning of the academic session the students are apprised of the academic calendar. The institute refers the academic calendar to adhere the planned curriculum and other activities. Head of the institution can incorporate minor changes in the academic calendar which she/he may deem fit considering the unforeseen circumstances. Academic calendar is also including the details like the dates of allotting and submitting the assignments for each semester students. Along with these details, data like the dates of internal examinations of each semester students is mentioning in the calendar. Schedule of these exams are already announced and displayed in advance. Display of marks is also as per the schedule given in the academic calendar. The academic calendar is prepared by institute for undergraduate as well as post graduate courses before the commencement of every semester. The calendar is also giving an attention to mention the details regarding the sixth semester project work in UG programme, and the fourth semester PG dissertation. Instructions like the date of submission of these works are also mentioned in the academic calendar. Principal of the college will inspect the processing of college authority on the basis of academic calendar. At the end of every academic year, a team comprising of Principal and all HODs will check and analyse that whether the functioning of the institution is on the basis of the calendar or not. The authority makes necessary suggestions on it and provides further guidelines for the preparation of the next year's calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<http://sncshoranur.edu.in/index.php/useful-links>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CUCBCSS-FEN	BA	Functional English	42	31	74
CUCBCSS-ECO	BA	Economics	46	24	52
CUCBCSS-CHE	BSc	Chemistry	41	29	71
CUCBCSS-PHY	BSc	Physics	41	14	33
CUCBCSS-BCM	BCom	Finance	62	58	94
CUCBCSS-BBA	BBA	Finance	46	38	83
CUCBCSS-MCM	MCom	Finance	19	17	89
CUCBCSS-MAT	MSc	Mathematics	19	15	79
CUCBCSS-ENG	MA	English	5	5	100
CUCBCSS-CHE	MSc	Chemistry	12	11	91

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sncshoranur.edu.in/Documents/Feedback.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1	Kerala State Council for Science and Technology	0.1	0.1
Any Other (Specify)	1	Kerala State Council for Science and Technology	0.1	0.1
Any Other (Specify)	2	Kerala State Council for Science and Technology	0.1	0.1
Any Other (Specify)	2	Kerala State Council for Science and Technology	0.4	0.4

Students Research Projects (Other than compulsory by the University)	365	Kerala State Council for Science and Technology	0.4	0.4
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Wetlands and their Conservation	Dept.of Mathematics	07/02/2019
Seminar on Economics in Everyday life	Dept.of Economics	04/03/2019
One Day Seminar on Cryptographic Hash Functions in Daily life	Dept.of Mathematics	06/03/2019
One Day Seminar on Science and Scientific Temper	Dept.of Physics	27/02/2019
One Day Workshop on LED based Lighting System	Dept.of Physics	27/09/2018
One Day Seminar on Myths and Facts	Dept.of Physics	07/03/2019
Workshop on research methodology, writing practices, Language and soft skills(KSCSTE)	Department of Chemistry	06/02/2019
Two-day National workshop on International Finance organized in collaboration with IIM Kozhikode	Dept.of Commerce	12/12/2018
One Day Seminar on "New Vistas of Fin Tech"	Dept.of Commerce	05/03/2019
Workshop on Research Methodology on Academic Project Preparation	Dept.of Chemistry	24/05/2019
One Day Regional Seminar on World Ozone Day Celebration	Dept.of Chemistry	18/09/2018
One Day Seminar on Challenges and Opportunities in Chemistry	Dept.of Chemistry	06/03/2019
Seminar on Algebraic Description about AES	Dept.of Mathematics	30/07/2018
one Day Seminar on Post	Dept.of English	07/03/2019

Colonnial Studies and New Literatures		
One Day Seminar on Application of Economics in Daily Life	Dept.of Economics	05/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Agarbathi Making	Gallops	ED Club	Gallops	Agarbathi Making	02/11/2018
LED Bulb Making	Candella	PTA	Candella	LED based lighting system	27/09/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
3	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	13	5
International	English	1	5.7
International	Chemistry	1	5.7
International	Commerce	4	5.8
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	1
Commerce	7
English	1
Chemistry	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	12	2	11
Presented papers	7	5	0	1
Resource persons	0	0	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Ozone Day	Dept.of Chemistry and KGCSTE	4	110
Cleaning Programmes in Kulappully Town	NSS and NCC units	5	62
Flood Fund Collection and assistance in flood relief camps	NCC and NSS units and Supplyco,Shoranur	4	93
Blood Donation camp	NCC Unit and HDFC Bank	2	69
National Mathematics Day Celebration	Department of Mathematics KSCSTE, Trivandrum	10	115
Practice in ELTS	Dept.of English andSN Trusts Central School,Shoranur	2	40

Water Sample Testing after Flood	Dept.of Chemistry ,Shoranur and otappalam Municipality	4	30
World Wetland Day Celebration	Dept. of Mathematics and KGCSTE	4	111
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Related Issue	Women Empowerment Cell and Mithra Institute of Behavioural Sciences, Shoranur	Premarital counselling	5	80
Women Empowerment	Women Empowerment Cell	Women enrichment-JANANI 2019 Honouring Programme	4	437
Women Empowerment	Women Empowerment cell and Department of Physical Education	Swasthya 2018	2	250
SwachhHi Seva Mission	NCC Unit and Shoranur Municipality	Plastic free environment	3	95
Shuchithwa mission	NSS Unit and Shoranur municipality	Shuchithwa mission cleaning programme	4	62
Aids Awareness	NCC Unit and IPT GPT College, Municipality of Shoranur	AIDS Awareness Rally	4	258
Gender Issue	Women Empowerment Cell and KSWDC	International Women's Day	3	20

	,District ICDS			
Gender Issue	Women Empowerment Cell and Film Club	Gender Sensitization -Documentary show	4	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop on research methodology, writing practices, Language and soft skills(KSCSTE)	110	40,000	2
National Mathematics Day Celebration	115	10,000	2
One Day Regional Seminar on World Ozone Day Celebration	110	9000	1
World Wetland Day	111	17300	2
National Science Day	121	10000	1
Student Research Projects	3	40000	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Exhibition	ISRO Exhibition	Mercy College and ISRO	11/10/2018	11/11/2018	25
Power Quiz Competition	Power Quiz	KSEB Officers Association	08/11/2018	08/11/2018	68
Investor Awareness Programme	Capital Market Awareness	Lotus Knowlwealth Pvt Ltd, Mumbai	18/09/2018	18/09/2018	50
National B-plan Championship	College level competition	Makeintern.com in partnership	12/12/2018	13/12/2018	40

	and workshop	with IIM-K			
Sharing of industrial and research facilities	Industry Visit	C-MET	28/02/2019	28/02/2019	82
Industrial Visit	Industrial Visit	Rainbow Plastics and Pipes, Uduppi	04/12/2018	04/12/2018	37
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	300000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Newly Added
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	4.13	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13802	3265613	157	90000	13959	3355613
Reference Books	1009	20000	0	0	1009	20000
Journals	32	100000	4	9000	36	109000

Library Automation	1	49000	0	0	1	49000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Nithin Venugopal	Advanced Corporate Accounting	Google Classroom	15/02/2019
Ranjith P. K.	Mechanics	Google Classroom	17/10/2018
Gokul G. K	Environmental Chemistry	Google Classroom	07/08/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	1	1	1	0	5	10	12	0
Added	0	0	0	0	0	0	0	0	0
Total	40	1	1	1	0	5	10	12	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12.63 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1014760	710475	300000	300000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The library Advisory Committee monitors the developments in the library and suggest new initiatives and purchases. The Librarian looks after the maintenance of the library books, journals, periodicals, furniture, electronic equipment, computers and software. The laboratory attenders take care of the maintenance of lab and laboratory equipment placed in the lab. The Stock verification of</p>
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Chemicals, glassware and laboratory equipment is carried out in the end of every academic year. The calibration of glass ware and equipment is also carried out regularly. The PD fund and grant from UGC are utilized to purchase chemicals and laboratory equipment. A permanent teacher monitors procurement, maintenance, repair and replacement of ICT infrastructure like computers, LCD projector, internet, printers etc. A staff has been appointed in the college computer centre to take care the computers and the accessories. The Ground, Courts, Gymnasium and sports equipment are supervised and maintained by Head of the Department of Physical Education.

<http://sncshoranur.edu.in/Documents/Prodcedure%20&20Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Award to Toppers	11	5500
Financial Support from Other Sources			
a) National	Suvarna Jubilee Merit Scholarship, Blind/PH Scholarship, State Merit Scholarship, Post Graduate Indira Gandhi Scholarship for single girl child, Post metric Scholarship (e grants)	701	1176225
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal counselling	08/03/2019	4	Womens Cell
Internal Mentoring	06/09/2018	920	Corresponding tutors
Soft skill development-Integrated course for IELTS coaching and public speak skills	18/10/2018	20	English department- Muhammad Rafeek K P, Assistant professor on contract
Bridge Course- Basic Mathematics for Economics	03/10/2018	40	Mathematics Department- Vindhya V-Assistant Professor on contract

Bridge course- Research method and Statistics	16/11/2018	47	Economics Department- Divya PJ-Assistant professor on contract
Remedial Coaching	22/10/2018	158	Teachers of various departments
Bridge course- Mathematical Tools in Physics	10/09/2018	42	Physics Department- Asha K-Assistant Professor
Bridge course- Grammar and Communicative English	15/11/2018	20	English Department- Sarath Vijay A K, Assistant Professor on contract
Language Lab	31/07/2018	33	English department- Muhammad Rafeek K P, Assistant professor on contract
International Yoga day Yoga Practice	21/06/2018	203	NCC NSS
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for JAM APT examinations	40	40	5	1
2018	Net Coaching	20	20	2	1
2019	Net Coaching	20	20	3	1
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	12
SET	2
Any Other	11
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Arts fest	Institutional	243
Christmas new year Celebrations	Institutional	96
.Keralpiravi celebrations	Institutional	138
Spot photography	Institutional	32
Interzone	University	3
National Sports Day Celebration	Institutional	260
Swasthya-Seminar on Healthy Lifestyle	Institutional	245
Intramural Competition	Institutional	172
Annual Athletic Meet	Institutional	192
A-zone	District	124
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council in the colleges of Kerala is designated as College Union. It is an elected body of student representatives to manage the student affairs in the

college. Chairman is the head of the college union. Vice Chairman and Joint Secretary posts are reserved for women. General Secretary, General Captain, Fine Arts Secretary, University Union Councilor and Student Editor are the other major posts. First, second and third degree representatives and PG representatives are also elected along with others. Every degree course students together elects the Association Secretary of that discipline. The Union after the oath-taking ceremony assumes power. The union fund and the fine arts fund are spent for the union and fine arts activities by the union under the guidance of the Staff Advisor and Fine Arts Advisor nominated from the faculty members. The university union councilors from all colleges vote to elect the university union office bearers. Student representation and participation in all campus activities is ensured through the elected college and university unions. A student representative is nominated to the Library Advisory committee to render its functioning student-friendly and more effective. Representation of students in administrative bodies is not mandated by rule in the colleges but there is a student representative in the University Senate. All co-curricular activities are conducted by students with faculty guidance and this enables the cultivation of leadership qualities in the students. Major functions like Union Inauguration and Fine Arts Day and other cultural programmes are organized by the college union. Departmental associations and clubs also conduct programmes for student empowerment and socialization. 'Dwikam' college union 2018 organized Keralappiravi celebrations to observe the great tradition of Kerala and to bring communal harmony and the vast heritage of Kerala to the minds of students. A-Zone cultural fest was organized by our college union and the competitions were conducted from February 20-24 at our college as well as in KVR High School Shoranur. The college union has organized Christmas New year celebrations, Spot Photography competition, arts fest, college day etc during the year with maximum participation of students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

341

5.4.3 – Alumni contribution during the year (in Rupees) :

35500

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association plays a key role in the overall activities of our college. They conduct meeting in the department level and college level and felicitate programmes to congratulate the meritorious students of the institution. They distribute cash awards to the Best outgoing students. They also fund seminars and workshops conducted by parent departments and conduct beautification programmes in the campus. Last year the association has contributed 30,000 to a flood affected victim in their batch.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has an effective decentralisation and participative management

system to all departments , clubs and associations towards decentralised governance. Governing body headed by Principal , staff council and IQAC formulate working procedures. HODs and teachers conduct department meetings to discuss , plan and decide academic , non-academic works to be done along with student supporting and boosting methods for each academic year. Tutorial hours conducted regularly exposes the issues and challenges students face. Mentor- mentee system too is introduced to ensure better teacher -student relationship. HODs can decide on the making of time table, action plan internal assessment, assignments , organising seminars, workshops , field visits. Different committees like purchase committee, discipline committees are formed to supplement the growth of institution. The college library and computer centre provide free acces to internet facilities. The institution promotes participative management by forming different committees and clubs involving staff and students at the beginning of each academic year. All the facilities are made part of different clubs and committees. Coordinators of these clubs and committees are nominated by the Principal and council members. Anti- Ragging , Anti- Harassment cell , Anti Narcotic cell and Counseling centre aim at effective abolition of issues of students and ensure a positive hassle free ambience at the campus. While Women empowerment cell ensures participation and active involvement girl students in all the programmes and thereby assure upliftment of women. Grievance redressal cell is also formed to address the grievances of the students as well as the staff and take appropriate measures to redress them. The Career Guidance cell guides the students in deciding and choosing their career. Job fairs are also organised with participation of maximum number of students. Every year the Purchase committee collects academic and infrastructure requirements from each department and make arrangements for purchasing and providing essential items needed. In order to guide , advice and monitor the overall activities of college union, a faculty from teaching fraternity is selected as staff advisor and for arts activities an arts advisor too is appointed. The Principal , Staff Advisor, Arts Advisor, council members and PTA members help the union plan and execute various arts, cultural , sports and philanthropic activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The Management recruits the faculty members, both teaching as well as non teaching staff, to the vacant positions based on the guidelines provided by the affiliated University, the Government of Kerala and the UGC. There are many staff welfare schemes. The teachers are made members of various clubs and committees to efficiently manage the resources. They are also motivated to attend refresher courses and workshops to help them improve the quality of teaching learning process. Effective system of appraisal of performance of teachers is present. The college also functions a co-operative store, a canteen and a college hostel. Orientation, training and recreation

programmes are organized for faculty, administrative and supportive staff.

Research and Development

The college does not have a recognized research centre. Besides, the college is having only five PG courses. The scope of research motivation is very little. However, the research committee is much aware of growing importance of research based education and encourages teachers to engage in active research works and minor projects. Faculty members without a PhD degree are encouraged to initiate a research work leading to their PhD. The PG students are encouraged to take up course projects and internships from well reputed institutions and research centres. Various seminars are organized to develop a research oriented perspective among teachers and students.

Teaching and Learning

The college has qualified and experienced teachers and faculty members. All the departments conduct internal examinations in regular intervals. Class seminars and assignments are given to all the students on a regular basis. Group discussions, debates, seminars, quiz, tutorials, study tours etc, are also conducted. Students are encouraged to attend seminars, workshops and programmes in other colleges and to take up projects in collaboration with external institutions. The teachers are encouraged to participate in self enriching courses organized by other institutions. The college follows self appraisal method and collecting feedback from the students to evaluate the performance of the faculty and to make necessary corrections. Academic counseling is given to students to support them in their studies and help them to cope with tension and stress factors. Remedial classes are conducted and peer group teaching is encouraged to give special attention to slow learners.

Curriculum Development

Our college is affiliated to the University of Calicut and hence, we are following the curriculum prescribed by the University. Many faculty members are included in the Board of various programmes and academic committees of the University to ensure any modifications regarding the syllabus

and other academic matters and to effectively implement the changes. Various measures are taken by our college to ensure academic excellence and character formation with an emphasis on scientific temper and human values.

Examination and Evaluation

Regular class tests are taken by the teachers as a part of continuous evaluation and a model examination is conducted by all the departments at the end of the each semester. University examinations are conducted as per notifications and guidelines are strictly followed regarding examinations. The Chief Superintendent of examination will ensure that examinations are conducted in a smooth manner, by arranging the examination hall, providing question papers and answer sheets, storage and transfer of answer sheets to the university. Every department follows a tutorial system under which a set of students are assigned under a group tutor for better interaction between students and teachers. Also, every departments conduct regular PTA meetings to discuss the academic progress of students with their parents.

Library, ICT and Physical Infrastructure / Instrumentation

The library committee functions in the college. The library has a wide range of books related to various fields, accessible to students and teachers for reference purposes. The college also has a central computer lab with computers having LAN facility and broadband connection. All the departments are provided with a computer system and internet connection. Also, the college has a power generator to overcome unexpected power failures. The management takes special care in developing and maintaining the infrastructure of the college

Industry Interaction / Collaboration

The college has conducted seminars and conferences on various subjects and even organizes field tours to various industries. The students attend seminars, internships and conferences conducted by other institutes and colleges. Industrial visits during the final semester of UG and PG programmes provides the students an opportunity to interact with various industries. The Carrier Guidance Cell and Placement

	Cell collaborates with various industries to conduct programmes to interact with the students.
Admission of Students	All admission procedures are made by following the rules and regulations of University through online centralized admission processes. The rank list is prepared by strictly following the Government rules and reservation policies. The admission process begins with a meeting of admission committee. The allotment is done on the basis of merit. The college appoints a nodal officer to monitor the admission procedure and to conduct without any delay.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	e-college solutions software, GJ Infotech PVT Ltd Ph.No.0480 2672999
Finance and Accounts	1. SPARK (Service and Payroll Administrative Repository for Kerala) SPARK PMU, Trivandrum Tel: 04712579700 2. BiMS (Bill Information and Management System) 3. VISWAS (GIS_SLI) (General Insurance Business and Life Insurance business) ph: 0471-2330096,944600691
Student Admission and Support	1. Admission: Centralized allotment process (CAP), Calicut university Registrar, Tel: 0494 2400252, 2. Scholarships: e-grants, Govt. of Kerala Tel: 04972700596 3. DCE - scholarship (Department of collegiate Education online school scholarship)0471-2400291-230680
Examination	1. Controller of Examinations, Calicut University Tel: 0494 - 2400291

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	Orientation programme on new SSR regulations	Orientation programme on new SSR regulations	18/03/2019	18/03/2019	20	7
2018	Nil	Training programme-NTS	13/08/2018	13/08/2018	0	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online Refresher Course	3	01/10/2018	27/02/2019	150
Refresher Course-Kannur Uty	1	30/11/2018	20/12/2018	21
Short Term Course-Kerala Uty	1	22/11/2018	29/11/2018	7
Short Term Course-MHRD,Uty of Calicut	2	23/02/2019	01/03/2019	7
Short Term Course-MHRD,Uty of Calicut	1	15/05/2019	21/05/2019	7
Refresher-Kerala UTY	1	29/05/2018	18/06/2018	21
Refresher Course-Calicut Uty1	1	02/03/2019	22/03/2019	21
Orientation Course-Calicut Uty	1	19/06/2018	16/07/2018	21
Orientation Course-Kannur Uty	1	14/11/2018	11/12/2018	21
Orientation Course-Calicut Uty	2	12/09/2018	09/10/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	0	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
19	16	25

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external auditing is done regularly by a practicing chartered accountant as well as state government auditors for both periodic and annual audits. Academic audit: The institution reviews its teaching-learning process regularly by a comprehensive process operated at three different levels through the structures formulated by the institution, which ultimately culminates into an academic audit at the end of each semester. IQAC plays a key role in the process at the Institutional,, Departmental and Faculty levels

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

1708000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	Yes	Deputy Directors office	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Provided funds to nonteaching staff (temperory) as salary Provided funds to meet day to day expenses of the college like electricity charges,water charges,telephone charges Provided funds to purchase furniture in collge library and auditorium Provided funds for purchasing CCTV and library updation and also for attendance software PTA also advance funds to full time teachers who are appointed on temperory basis.

6.5.3 – Development programmes for support staff (at least three)

Conducted training programmes for temperory staff Orientation Programme for SSR new regulation Attended RUSA workshop

6.5.4 – Post Accreditation initiative(s) (mention at least three)

.Attendance software implemented 2. Library automation updated 3. New college gate and classrooms constructed 4. new smart classrooms and mini conference hall

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	SSR new Regulations-Orientation	18/03/2019	18/03/2019	18/03/2019	27
2019	Multi disciplinary Seminar Series	04/12/2018	04/03/2019	06/12/2019	950
2019	Workshop- Research methodology and SPSS	27/03/2019	22/05/2019	22/05/2019	20
2019	Workshop on research methodology, writing practices, Language and soft skills(KSCSTE	04/12/2018	06/02/2019	07/02/2019	110
2018	Two-day National workshop on International Finance organized in collaboration with IIM Kozhikode	04/12/2018	12/12/2018	13/12/2018	40

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A Debate on the	11/07/2018	11/07/2018	81	11

		community					
2018	1	1	12/12/2018	1	Blood Donation Camp	To contribute to the District Hospital	69
2018	1	1	25/12/2018	1	Cleaning Chathanchita Kulam	To ensure availability of fresh water	75
2019	0	1	14/03/2019	3	Food Festival	To provide free food to the poor and needy ones	45
2018	1	1	25/10/2018	1	Shuchitwa Mission	To clean the nearby market places	62
2018	1	1	16/08/2018	1	Maintenance of college road affected by flood	To help the flood affected neighbours	26
2018	1	1	16/08/2019	3	Flood relief	Collecting fund and materials to supply in relief camps	93
2018	1	1	28/04/2018	1	Drug awareness Rally	To make the people aware of the consequences of using drugs	198
2018	1	1	03/12/2018	1	AIDS Awareness rally	To make awareness among the locality	258
2018	1	1	01/03/2019	1	Anti narcotic Awareness Programme	To create awareness among public	343

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students	01/09/2018	Our college has a well constructed hand book and calendar and is a compilation of official policies of the college. Hand book includes the profile of the college, management of the college, college council, and details of teaching and non teaching staffs in the college. The rules and regulations of the college , facilities in the college , courses, awareness programmes and extension activities are detailed in the hand book. All important contact numbers of the University, Management and staffs of the college are included in the hand book. The academic calendar is also attached with the hand book. The hand book and calendar are shared with every staff and student of the college. Rules and regulations are reviewed annually and each one in the college will be notified of the change through hand book.
Staff	01/09/2018	a work diary is maintained by the faculty members to keep a record of their activities done, teaching plan and also to record their co-curricular activities inside the campus

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Founders' Day	07/11/2018	07/11/2018	418
A seminar on Human rights	10/12/2018	10/12/2018	120
Independence Day	15/08/2018	15/08/2018	155
Gandhi Jayanthi	02/10/2018	02/10/2018	156
Sree Narayana Guru	27/08/2018	27/08/2018	98

Jayanthi			
Sree Narayana Guru Samathi	21/09/2018	21/09/2018	95
Patheyam Project	18/08/2018	18/08/2018	128
Mehndi Fest	14/06/2019	14/06/2019	64
Onam Celebration	16/08/2018	16/08/2018	960
Holi	01/03/2019	01/03/2019	945
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Bhoomitra Sena club in collaboration with N.S.S, cultivate vegetable and harvest it. Organically grown vegetables are sold to staff and students. ? As a part of environment day celebration on June 5, various committees - NSS, NCC, Bhoomitra Sena, Planted trees saplings in the institution and also distributed among students. One day campus cleaning "Clean Campus Green Campus" by Bhoomitra sena club. ? "Swach Bharat Mission" phase I, II and III on various days 28th September, 2018, 28th November, 2018 and 06th January, 2019 conducted cleaning programme. ? NSS conducted a cleaning programme on 02nd October, 2018 "Shuchitwa Mission". ? Bhoomitra Sena on 02nd October, 2018 conducted a cleaning programme "Swach Bharat Haritha Kerala Mission". ? On 02nd October, 2018 NSS conducted a discussion on "Cleanliness is Godliness". ? On 26th October, 2018 NSS made "Paper Pen Production Project" with 87 students. The project was named "Lekhani". ? On 22nd September, 2018 NSS planted vegetables and cultivated them on 30th October, 2018. ? Butterfly park by Bhoomitra Sena. ? Blue army is formed for the conversation of water as a part of water literacy Blue army aims at building up a core of students who will in future be able to pilot and execute water conservation programme in society. The students would be sensitized to understand the importance of water in both quantitative and qualitative terms. Students organized a water conservation project titled "save water and save life". ? Ozone day As a part of ozone day on 16th September, 2018, a seminar was conducted on the topic "Global Warming" by Bhoomitra Sena Club. An Exhibition of eco-friendly products was also conducted. ? World Wetand Day Celebrations A seminar on the topic "Wetlands and their Conservation" and an intercollegiate quiz competition based on the Wetlands day were conducted on 07-02-2019. Competitions such as Painting, essay writing, slide show and extempore speech were conducted on 08-02-2019. The whole programme was sponsored by Kerala State Council for Science, Technology and Environment (KSCSTE).

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE - I ELIXIR OF LIFE THROUGH BLOOD DONATION The institution throws light in to the downtrodden section of the society and their well being, the initiatives like 'Blood Donation' is of great importance. This venture shows the generous attitude of the students towards the society **OBJECTIVES** ? To promote and support voluntary and socially committed activities without profit motives. ? Creating awareness among the public and pursuing them to be ready to help anyone at the time of crisis. ? To propagate the message about blood donation and to remove the myths and misconceptions about blood donation especially among rural folks. ? To generate awareness on blood donation and its significance in saving lives during emergencies. **THE CONTEXT** The locale of the institution is remote and majority of the students who come to this institution are from socially and economically backward sectors.They are largely unaffected by the developmental process. Majority of the people especially from the

uneducated masses completely have misconceptions about blood donation. It is in this context, the programme was initiated. Moreover, every educational institution imparts new ideas which play a vital role in molding the personal traits of the students. It is through such ventures students can come forward voluntarily without any profit motive and can save the people and save their own lives as well.

THE PRACTICE The institution is conducting blood donation camps each year. Almost all the faculty members and students of the institution take part in this initiative voluntarily with a motto of serving people truly on unpaid basis. The NSS Unit in collaboration with HDFC Bank had been initiating this programme from 2015 onwards. Later in 2019, this venture is carried out by College Union in collaboration with 'Valluvanad Raktha Dana Samithi' and Red Ribbon Club of the college. Various units such as NCC, NSS and Red Ribbon Club play an active role in making this programme a great success.

The practice is contemplated -

- To provide awareness and to motivate the students to be a better human by serving the public.
- So that the students are made aware of the merits of donating blood and saving the lives and to etch in their minds that it is an act of giving life.
- To view blood donation as a revered activity. This brings all the students under the umbrella of humanity and oneness without any discrimination on the basis of gender, caste, religion etc.

EVIDENCE OF SUCCESS The blood donation camp has been a huge success during the last five years. The numbers of voluntary participants have increased drastically. Students are very much conscious about the act of giving blood. Health awareness classes organized along with these camps mainly focus on the current and dangerous menace to the society like substance abuse. These classes will help in early intervention, treatment and management of substance abuse which is found very high among the youth. Further the classes will help students to be a responsible citizen.

PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED The major constraints that we faced during the execution of these programmes were the level of awareness among the students about the importance of this practice. Moreover, some of them are living in a world of misconceptions and myths about blood donation. They must be made conscious of the advantage of blood donation. Many had apprehensions about post donation weakness and this was a major restraint in donating blood by students. Another reason that was on the minds of students was the fear of contracting AIDS and other infections from donating blood especially the fear of contaminated needles. Most of the students were under weight and that was another issue for donating blood. The donors must be well aware of their health conditions and the medications that they are currently taking.

BEST PRACTICE - II SHARE AND CARE - Being Benevolent Through Share And Care MPMM SN Trusts College upholds and champions the idea of being humanitarian and benevolent. The vision and mission of the institution mainly focuses on the fundamental principle of humanity. The institution stands for academic excellence and character formation with an emphasis on human values and scientific temper. The institution looks upon education as an instrument of socio-economic progress, material advancement, political development and moral and ethical development for individuals in the society.

OBJECTIVES The title 'Share and Care' itself shows its motto. The initiative provides a helping hand to the students who are from weaker socio-economic backgrounds. All children need love, encouragement, and support. The teachers of the institution try to understand and identify the problems faced by students not just in academic areas focus is given to their personal sphere as well and gives the much needed students a helping hand. This can be regarded as one of the best practices since its aims at the welfare of the students both emotionally and psychologically. The institution is making a thorough study about the background of the students as well. This practice had been a continuous best practice for the past 10 years. It was successful throughout the course of time. It aims at helping the financially backward students by giving them food, clothes, study materials and other basic amenities.

THE PRACTICE The college is conducting various activities and programs focusing not only on

their academic progression, but also their personal progression. The senior faculty members of the college initiate this practice. They are always interested in such generous programmes which would further help the students. The mission and vision of the college is to promote equality among the students without any discrimination on the basis of caste, colour, creed and gender. Many students of the college are from weaker socio-economic backgrounds. Students are provided with study materials, food, and clothes without making it public so that self-esteem of the students is upheld. This practice is executed without giving any propaganda or publicity. The requirements are provided to the students on the auspicious occasions like Onam, Christmas, Eid etc. Entire staff of the college gives contribution towards this venture. EVIDENCE OF SUCCESS The project 'Share and Care' itself is a fight for change and it had been a success despite its limitations and it is reflected in the students. The program enabled its beneficiaries come to the forefront and share the society with other students who are much privileged and blessed than them. This enabled them to face the society with more confidence and the same is reflected in their studies. PROBLEMS ENCOUNTERED The concept 'Share and Care' is a project carried out by the college with humanitarian values, but the project has its own inherent limitations like reluctance on the part of students to accept the services due to self-esteem. This is the major problem encountered while executing the task.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sncshoranur.edu.in/Documents/Best%20Practice.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS To make our institution a centre of excellence by making the students sensitive to the changing trends in educational social and career opportunities. We envisage a future generation fitting properly into the world of science and technology with their feet firmly on morality and their minds aspiring for social justice and progress. Since the inception of our college, its mission has been to propagate 'Liberation through Education' following the glorious ideals of Sree Narayana Guru Devan. The institution guarantees adequate opportunities for higher education to the socially depressed strata of society. Our mission is to inculcate basic virtues like resourcefulness, social responsibility and leadership qualities in students. The college stands for academic excellence and character formation with an emphasis on human values and scientific temper. The institution looks upon education as an instrument of socio-economic progress, material advancement, political development, moral and ethical development for individuals in the society. The student of this college played a vital role in the rehabilitation activities after the great flood. The institutions try to develop a humanitarian concept among the students. Every year workshops on gender right, gender sensitization, anti-work place harassment laws, anti-several abuse awareness and prevention are conducted. Many of our staffs and students are blood donors. The college has very smart and vibrant sports team who are the real champions. The college participates in and organizes tournaments and sports to meet and to promote physical well-being and sportsmanship. Various clubs like NSS, NCC and Bhoomithra Sena contributes its maximum in every year. They are very vibrant in conduct and many programmes. Those units voluntarily come forward to organize such programmes which would further make them a good human. Women empowerment is one of the main mission and vision of the institution and many programmes have been organized boost the empowerment.

Provide the weblink of the institution

<http://sncshoranur.edu.in/Documents/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

The Internal Quality Assurance Cell is planning to do a series of activities in the current academic year. The various departments have also charted out a lot of activities. The proposed activities of IQAC are planned for the entire academic year

1. Promotion of the research activities in the College.
 - a. To encourage the participation of teachers and students in research activities.
 - b. Teachers without Ph.D. degree are encouraged to register for the same.
 - c. Teachers and students are encouraged to apply for various research projects.
 - d. To encourage teachers to apply for Swayam, Mooc Courses and also for courses related to Innovative Teaching Learning Methods.
 - e. To encourage participation of teachers in post Ph.D programmes
2. Community outreach initiatives of the college to make awareness among people, especially young people, about the importance of higher education in their lives, through the programmes such as workshops, exhibition, interschool competition, talks and discussion.
3. To conduct a National seminars on Recent Research Trends
4. To encourage departments to conduct add on courses to impart job skill to students
5. To arrange motivational programmes among teachers to release their stress based on work and also motivational talks by eminent personalities.
6. To arrange a multi disciplinary seminar series.